



# Plattsburgh, New York

Randal J. Stone  
Assistant Chief

Plattsburgh Fire Department  
65 Cornelia Street  
Plattsburgh, NY 12901  
Tel: 518-561-5965  
Fax: 518-561-8236  
stoner@cityofplattsburgh-ny.gov

## MEMO

**TO:** Mayor Donald Kasprzak  
Members of the Common Council

**FROM:** Assistant Fire Chief, Randal Stone

**DATE:** August 1, 2013

**RE:** Fire and Ambulance Responses

For this two week period: Thursday, July 18, 2013 to Wednesday, July 31, 2013  
our Department has responded to the following:

<b>Fire Calls</b>	45
	1 machine fire
	6 system activations
	15 EMS assist
	2 excessive heat scorch burn
	1 electrical wiring/equipment problem
	7 MVA
	1 smoke/odor removal
	1 outside storage fire
	7 severe weather damage
	1 power line down
	1 unauthorized burning
	1 cooking fire
	1 passenger vehicle fire

<b>Ambulance Calls</b>	91
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<b>Mutual Aid by CVPH</b>	16
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# BUILDING INSPECTOR'S COMPLAINT REPORT: JULY 30, 2013

DATE	STREET #	STREET NAME	COMPLAINT	INSP	INSPECTION REPORT	CORRECTED	CORRECTION DATE
06/10/13	45	LAFAYETTE ST	GARBAGE, GARAGE FALLING	KP/J M	VERBAL NOTICE OF VIOLATION	CORRECTED	7/11/13
5/28/13	67	BRINKERHOFF ST	GARBAGE	KP	UNFOUNDED	NO CORRECTION REQUIRED	
5/28/13		HOLLAND AVENUE	BUSINESS IN RESIDENTIAL AREA	JM	NO VIOLATIONS	NO CORRECTION REQUIRED	
5/28/13	56	SALLY AVE	GARBAGE	KP	VERBAL NOTICE OF VIOLATION	CORRECTED	5/29/13
5/29/13	80	SALLY AVE	COUCH ON CITY PROPERTY	KP	PICKED UP	CORRECTED	5/29/13
6/25/13	3	PINEWOOD DR	ROOF	KP	PERMIT APPLIED FOR	CORRECTED	7/12/13
7/10/13	50	MARGARET ST	GARBAGE	KP/CB	VERBAL NOTICE OF VIOLATION, FAX ORDER TO DPW TO PICK UP	CORRECTED	7/12/13
7/12/13	159	BROAD ST	GARBAGE	KP	NO VIOLATION	NO VIOLATION TO CORRECT	
7/12/13		COUCH/HELEN STREETS	COUCH ON SIDEWALK	KP	CONFIRMED, FAX ORDER FOR DPW TO PICK UP	CORRECTED	7/15/13
7/12/13	5107	NORTH CATHERINE STREET	MATTRESS ON LAWN	KP	PICKED UP, NO CORRECTION REQUIRED	NO CORRECTION REQUIRED	
7/15/13	206	MARGARET ST	UNSAFE ENVIRONMENT	KP	NO VIOLATIONS SEEN	NO VIOLATION TO CORRECT	
7/15/13	164	BOYNTON AVE	SIGNS	KP		CORRECTIVE ACTION IN PROCESS	

		STREET NAME	COMPLAINT	INSP	INSPECTION REPORT	CORRECTED	CORRECTION DATE
7/16/13	12	COUCH ST	GARBAGE	CB		CORRECTIVE ACTION IN PROCESS	
7/18/13	23	BRINKERHOFF ST	METAL PLATE ON SIDEWALK	CB		CORRECTIVE ACTION IN PROCESS	
7/19/13		SOUTH PERU STREET MOBILE HOME PARK	LARGE AMOUNT OF CAGED RABBITS	KB		CORRECTIVE ACTION IN PROCESS	
7/19/13		CHARLES WAY (102 MILLER ST)	DEBRIS	KP/CB	VIOLATION NOTICE ISSUED	CORRECTIVE ACTION IN PROCESS	
7/22/13	60	ELIZABETH ST	GARBAGE	KB		CORRECTIVE ACTION IN PROCESS	
7/22/13		WATERHOUSE ST. AND LEBLANC LANE	TREE REMOVAL UNSAFE	KB		CORRECTIVE ACTION IN PROCESS	
7/22/13	126 B	CORNELIA ST	REQUEST FOR FIRE PREVENTION FOLLOW UP	KB		CORRECTIVE ACTION IN PROCESS	
7/23/13	136	MILLER ST	TREE RESPONSIBILITY	JM		CORRECTIVE ACTION IN PROCESS	
7/25/13	31-35	CLINTON ST APT. # 5	GARBAGE	CB		CORRECTIVE ACTION IN PROCESS	
7/26/13	11 AND 14	PIKE ST	ABANDONED CATS	CB		CORRECTIVE ACTION IN PROCESS	
7/29/13	61	OAK ST., APT. C	INTERIOR VIOLATIONS	KP		CORRECTIVE ACTION IN PROCESS	
7/30/13	29	WILLIAM ST. APT. A	PLUMBING BACKED UP	KP/KB		CORRECTIVE ACTION IN PROCESS	

## **Infrastructure Committee Agenda**

### **6/27/13 Meeting**

Sonny Spiegel from Plattsburgh Boat Basin and Yanik Aube from Navtours both addressed the Committee about their proposals to operate a City Marina. Nobody asked any questions.

**Operational Issues** (Looking for any issues that could cause a noticeable deviation from approved department budget, e.g. chemical costs rising, using more salt or salt cost change, new regulations that cause a change. These changes can be positive as well as negative)

- Engineering
- IT
- MLD
- Public Works – Mike Brodi expressed concerns about the higher number of water main breaks that have occurred this year. At this time, he is able to handle the higher cost through his operating budget, but wanted to let us know that if the trend continues he may need to make budget adjustments. The large water main break on Broad Street caused extensive road damage that will be paid for with the Miscellaneous Paving Capital Project (approximately \$20,000)
- Sewer – The high flows caused by the constant rain have caused an increase in the use of chemicals at WPCP, so far no budget adjustment is necessary.
- Water

**Capital Issues**, (Status of ongoing Capital Projects, Future Starts before next meeting, Close Outs, Any issue that may cause an increase or decrease in project budget)

- Engineering – Other than the re-bid of the beach entrance project all Capital for roads is moving forward at or below budget.
- IT
- MLD
- Public Works – All equipment has been ordered or received.
- Sewer



- Water

**Personnel Issues, (Recent employees who have retired, when you plan to backfill, any new Hires, anticipated retirements)**

- Engineering
- IT
- MLD
- Public Works – Mike Brodi is waiting to backfill the Senior Auto Mechanic position until all backfills are hired. We are waiting to hear from CC Civil Service as to when the test for Deputy Superintendent of Public Works is going to be offered. Mike Brodi would prefer to not make a provisional hire in case the person doesn't score in the top 3. Mike Brodi has a draftsman who is nearing retirement age and notified the committee that he will be putting in a request for an additional draftsman line in his 2014 budget so that some training and overlap can take place for the new person.. This request will not be a permanent part of the budget and the second line will be dropped in 2015.
- Sewer
- Water

**Union Issues, (NOT looking for specifics on negotiations, just when both sides last met and when next meeting is scheduled, maybe your general impression on how things are going)**

- MLD – Mediation on May 22, gone to fact finding
- AFSCME – Mediation on June 27, gone to fact finding

**Other Issues, (This is where Managers can bring up any new business that they want to talk about that hasn't been covered already, e.g. new positions you may want next year, new Capital projects that you have thought of, etc. This is your time to talk about your ideas to improve your department)**

- Engineering – Kevin Farrington was able to find two interns with Masters Degrees to assist in GIS mapping for the storm water runoff study. He is hoping they will stick around long enough to get the mapping done.
- IT – Explained to Bryan Brayton the process for advancing the idea of creating a separate IT department in the city. Bryan completed the printer

inventory. (see attached file) We discussed managed printing and how we would pay for it through savings generated by reducing the number of printers from 110 to 20-25 centralized printers throughout the city. We need to develop a plan and gather input on use and need from various departments what would share printers in common locations.

- MLD
- Public Works
- Sewer
- Water

Councilor Jackson brought forth the idea for discussion of the City supervising its own Civil Service work and abandoning its relationship with the Clinton County Civil Service Department.

Department	Inkjet	BW Laser	Color Laser	Small MFP	Copier	
Finance		3	1		2	1
Engineering	2	1	1			1
Library	6	8	2			2
DPW	3	2				1
WPCP		4				1
PPD	2	7	5			3
MLD	1	11	1			2
BI	3	1	2		2	1
Assessor			2			1
Clerk	4	2				1
Mayor		1			1	
CDO	2				2	
Env.	1					
Rec		2				1
FD		3				1
Filtration	3					1
Totals:	27	45	14		7	17



Dept. Totals

7

5

18

6

5

17

15

9

3

7

2

4

1

3

4

4

110



**Plattsburgh Police Department**

45 Pine Street

**Plattsburgh, New York**

518-563-3411

518-566-9000 (FAX)

DESMOND J. RACICOT  
Chief of Police

July 19, 2013

Mayor Donald M. Kasprzak  
And Members of the Common Council  
41 City Hall Place  
Plattsburgh, NY 12901

Dear Mayor and Council Members;

Attached please find the monthly report of the Parking Violations Bureau for June 2013.

Respectfully Submitted,

Chief Desmond J. Racicot  
Plattsburgh Police Department

HLS

## PARKING VIOLATIONS BUREAU

### Monthly Report for June 2013

	<u>JUNE 2013</u>	<u>JUNE 2012</u>
TICKETS ISSUED:	63	81
TICKETS COLLECTED:	78	95
REVENUE FOR MONTH:	\$2,003.25	\$2,042.50

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### YEAR TO DATE TOTALS:

	<u>JUNE 2013</u>	<u>JUNE 2012</u>
TICKETS ISSUED:	764	1074
TICKETS COLLECTED:	672	1015
REVENUE:	\$23,674.75	\$30,322.75

COMPARISON:      Parking tickets issued for June. 2013: Down 18  
                         Parking tickets collected for June. 2013: Down 17  
                         Revenue for June. 2013: Down \$39.25  
                         Amount Dismissed: \$569.75

BREAKDOWN FOR JANUARY 2013

CITY OF PLATTSBURGH PARKING TICKET SYSTEM  
SUMMARY OF PARKING TICKETS - BY OFFICER

VL --DESCRIPTION--	MANUAL-MTD	MANUAL-YTD	HH-MTD	HH-YTD	-VALUE-MTD-	-VALUE-YTD-
26 OVERTIME PARKING	1	1	0	0	15	15
41 DOUBLE PARK	0	0	0	1	0	15
42 NO PARKING	1	31	2	82	56.25	3,585.25
43 NO STANDING	0	1	0	0	0.00	15.75
44 SIDEWALK	0	6	0	1	0.00	282.00
46 CROSSWALK	1	3	0	0	22.50	53.25
47 ZONE/CURB	0	0	0	1	0.00	15.00
52 HIGHWAY	0	1	0	0	0.00	35.00
54 DRIVEWAY/BLOCK	0	3	1	7	15.00	318.00
55 TAXI ZONE	1	39	0	18	15.00	1,971.00
57 CROSSWALK 20'	0	1	0	0	0.00	15.00
62 FIRE HYDRANT	0	0	0	13	0.00	294.75
64 WWY2WAY	1	6	2	3	50.25	156.00
67 ANGLE	0	0	3	13	56.25	386.25
68 OVERLINE	0	0	0	3	0.00	65.25
70 OVERTIME 30 MIN	0	0	2	13	30.00	270.00
71 OVERTIME 1 HR	0	0	0	11	0.00	382.50
72 OVERTIME 2 HR	0	2	38	281	593.25	7,023.25
78 TIME LOADING	0	0	0	3	0.00	159.00
81 HANDICAP	0	0	3	29	246.00	2,835.00
86 SNOW BAN	0	68	0	55	0.00	9,164.00
87 LIM SNOW BAN	0	0	0	10	0.00	417.50
88 UNINSPECTED	0	0	1	1	50.00	50.00
89 UNREG MV	0	0	1	1	50.00	50.00
90 NO PARKING EVEN	0	0	0	4	0.00	94.50
91 NO PARKING ODD	0	0	2	6	46.50	106.50
95 20' INTERSECTION	0	0	0	1	0.00	15.00

98 12" CURB	0	0	1	7	17.25	107.25
107 SNOW 12:01-6 AM	0	0	0	26	0.00	1,919.50

TOTALS:	5	162	56	590	1,263.25	29,816.50
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TOTAL NUMBER OF TICKETS ISSUED FOR THIS MONTH = 254

TOTAL NUMBER OF TICKETS ISSUED FOR THIS YEAR = 254

PERCENT OF THIS MONTHS TICKETS ISSUED MANUALLY = 16.93%

PERCENT OF THIS MONTHS TICKETS ISSUED WITH HANDHELDS = 83.06%

PERCENT OF THIS YEARS TICKETS ISSUED MANUALLY = 16.93%

PERCENT OF THIS YEARS TICKETS ISSUED WITH HANDHELDS = 83.06%



July 7, 2013

Plattsburgh City Council  
41 City Hall Place  
Plattsburgh, New York 12901

To Whom It May Concern:

On August 10, 2013 the Plattsburgh Farmer's Market is planning a celebration aimed at promoting healthy lifestyle and increase awareness of the local businesses. The event will focus on family and children. Last year's festivities were a great success and brought a large number of people downtown. This year we would like to add more events to this celebration. I am planning to organize a Zumba class for children, several raffles with produce and crafts from local vendors, and a bounce house. Some other activities are being planned by the transportation museum and local volunteers to entertain children with clown like activities. While children are having fun, parents can shop and become aware of the market and local businesses.

We would like to have your permission and support for this event. In particular, we would like to install an inflatable bounce castle to be placed in the parking lot between the market building and the Exxon-Gas Station. The inflatable bounce house will be installed by Taylor Rental of Plattsburgh. The device will be used for no more than four hours. We expect to be in operation from 10:00a.m. to 1:30p.m. The market will close at 2:00p.m.

We appreciate your time and consideration on this matter and what I believe is a very important event to support and promote our local market.

Please feel free to contact me if you have any questions at (518) 569-5639 or email me at [paolofedi@gmail.com](mailto:paolofedi@gmail.com)

Respectfully

  
Paolo Fedi  
For The Plattsburgh Farmer's Market

✓ - DPW  
✓ - PD 7/16/13

\* if approve City Clerk  
Needs proof of Insurance.



# CERTIFICATE OF LIABILITY INSURANCE

ADIRTOO-01

MRITCHIE

DATE (MM/DD/YYYY)

7/30/2013

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Member Insurance Agency, Inc. 760 West Main Street Suite 100 Barrington, IL 60010	<b>CONTACT NAME:</b> <b>PHONE (AC, No, Ext):</b> (800) 323-0131 <b>FAX (AC, No):</b> (847) 277-2800 <b>E-MAIL:</b> <b>ADDRESS:</b>														
<b>INSURED</b> Adirondack Tool Co., Inc. Taylor Rental Center 550 Route 3, Suite 100 Plattsburgh, NY 12901-2994	<table border="1"> <thead> <tr> <th>INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> </thead> <tbody> <tr> <td>INSURER A: SPARTA Insurance Company</td> <td>20613</td> </tr> <tr> <td>INSURER B: Twin City Fire Insurance Company</td> <td>29459</td> </tr> <tr> <td>INSURER C:</td> <td></td> </tr> <tr> <td>INSURER D:</td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </tbody> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: SPARTA Insurance Company	20613	INSURER B: Twin City Fire Insurance Company	29459	INSURER C:		INSURER D:		INSURER E:		INSURER F:	
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INSURER D:															
INSURER E:															
INSURER F:															

## COVERAGES

## CERTIFICATE NUMBER:

## REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDITIONAL INSURER	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<b>GENERAL LIABILITY</b> <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC	X	028CP01051	1/28/2013	1/28/2014	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (EA OCCURRING) \$ 300,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMPIOP AGG \$ 2,000,000
A	<b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS		028CP01051	1/28/2013	1/28/2014	COMBINED SINGLE LIMIT (EA ACCIDENT) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	<b>UMBRELLA LIAB</b> <input checked="" type="checkbox"/> OCCUR <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 10,000		028UM01584	1/28/2013	1/28/2014	EACH OCCURRENCE \$ 2,000,000 AGGREGATE \$ 2,000,000
B	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A	83WESZ4318	3/21/2013	3/21/2014	<input checked="" type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)  
 City of Plattsburgh is listed as Additional Insured per Form GL MP 01 with respects to rental of bounce house.

## CERTIFICATE HOLDER

## CANCELLATION

City of Plattsburgh  
 41 City Hall Place  
 Plattsburgh, NY 12901

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



## Carlin, Beth

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**From:** mark <mtiffer@verizon.net>  
**Sent:** Sunday, July 21, 2013 2:36 PM  
**To:** Kasprzak, Donald M.; Clookey, Kelly; cccase51@gmail.com; chris\_jackson2007@yahoo.com; gergram@charter.net; jcalnon@westelcom.com; mtiffer@verizon.net; t.carp@live.com  
**Cc:** Brodi, Arsene M.; Herkalo, Keith; Racicot, Desmond; tpmccormick@gmail.com; Carlin, Beth  
**Subject:** First Weekends August and September

I had a chance to speak to Tim McCormick and other members of the DBVA about the First Weekend events in August and September. I would like to modify the request slightly in order to accommodate two new additions to the festivities. The first addition is pony rides that will utilize Trinity Park. The second addition is an end of summer concert that will be held on City Hall Place. The concert will be from 5-7:30 on September 7th. I have separated the request in order to discuss any issues with each event separately. I have included Chief Racicot and Mike Brodi in order to ensure any concerns they have are discussed. Tim McCormick is also included to help resolve any questions any of you may have.

① Request from Tim McCormick and the DBVA to hold the First Weekends festivities at Trinity Park and City Hall Place on August 3, 2013. The following Streets will be closed from 2-5pm: City Hall Place from Bridge Street to Trinity Place and Lower Court Street.

② Request from Tim McCormick and the DBVA to hold the First Weekends festivities at Trinity Park and City Hall Place on September 7, 2013. The Following Streets will be closed from 2- 9pm City Hall Place from Bridge Street to Miller Street, Lower Court Street, and Trinity Place.

agenda 8/1/13



# Plattsburgh, New York

Kevin R. Farrington, P.E.  
City Engineer

Engineering & Planning Dept.  
41 City Hall Place  
Plattsburgh, New York 12901  
518-563-7730  
Fax: 518-563-3645

July 22, 2013

Mayor Donald Kasprzak  
And  
Members of the Common Council  
41 City Hall Place  
Plattsburgh, NY 12901

**REF: Request for Permission to Advertise for bids for  
"Heating System Improvements at Crete Brothers Gym"**

Dear Mayor Kasprzak & Councilors:

It is requested that permission be granted to advertise for bids for Heating System Improvements at the Crete Brothers Gym.

Very truly yours,

Kevin R. Farrington, P. E.  
City Engineer

/dn

CC: City Clerk  
City Chamberlain  
Steve Peters  
Nathan Bull, AES Northeast, PLLC



# Plattsburgh, New York

Kevin R. Farrington, P.E.  
City Engineer

Engineering & Planning Dept.  
41 City Hall Place  
Plattsburgh, New York 12901  
518-563-7730  
Fax: 518-563-3645

July 22, 2013

Mayor Donald Kasprzak  
And  
Common Council  
41 City Hall Place  
Plattsburgh, NY 12901

**REF: Request for Permission to Advertise  
For "Ready Mix Concrete;"  
Contract #2013-19**

Dear Mayor Kasprzak & Councilors:

It is requested that permission be granted to advertise for bids for Contract #2013-19, "Ready Mix Concrete."

Very truly yours,

Kevin R. Farrington, P. E.  
City Engineer

KRF/dn

CC: City Clerk  
City Chamberlain  
Public Works Dept.





MUNICIPAL LIGHTING DEPARTMENT  
(A Municipally Owned and Operated Power System)  
**Plattsburgh, New York**

William J. Treacy, P.E.  
Manager

6 Miller Street  
Plattsburgh, New York 12901  
518-563-2200  
Fax: 518-563-6690

July 23, 2013

To: Mayor Donald M. Kasprzak  
From: Bill Treacy, Manager  
Subject: Permission to Issue Bid Proposal

The Plattsburgh Municipal Lighting Department respectfully requests permission from the Common Council to advertise for sealed bid for:

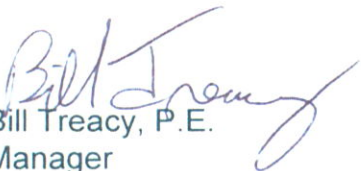
**PMLD BID NO. 2013 - 8 - 3**

**115 kV Circuit Breakers and Equipment – St. Lawrence No. 1-Phase 3**

**BID OPENING DATE: September 25, 2013 at 1:00 PM**

We propose that this bid be received under PMLD Bid No. 2013 - 8-3, prior to 1:00 P.M., local time, on the date shown above, then publicly opened and read in the Common Council Chambers.

Respectfully submitted,

  
Bill Treacy, P.E.  
Manager

cc: Keith Herkalo, City Clerk  
Councilor Jackson, PMLD Liaison  
Kelly Clookey, Finance Director  
Bid 2013-8-3 File



# Plattsburgh, New York

Richard A. Marks  
City Chamberlain

Department of Finance  
6 Miller Street  
Plattsburgh, NY 12901  
518-563-7704 TEL  
518-563-1714 FAX

At a regular meeting of the Common Council of the City of Plattsburgh, New York, held August 1st, 2013, the following resolution was adopted:

By Councilor \_\_\_\_\_ ; Seconded by Councilor \_\_\_\_\_

**WHEREAS**, the following resolution was adopted on August 1st, 2013, and

**WHEREAS**, the Capital Expenditure Plan adopted January 10th, 2013, includes a Storm Sewer Construction category, and

**WHEREAS**, the Engineering and Planning Department is establishing a 2013 Storm Water Conveyance & Green Infrastructure Planning project that was not included in the Capital Expenditure Plan adopted January 10th, 2013, and

**WHEREAS**, the cost of the 2013 Storm Water Conveyance & Green Infrastructure Planning project has been estimated by the Engineering and Planning Department for the costs to implement the improvements during 2013, as follows:

	2013 Capital Plan	2013 Estimated Cost
Storm Sewer Separation (non-specific)	\$ 150,000	\$ -
Storm Water Conveyance & Green Infrastructure Planning	<u>-</u>	<u>217,000</u>
Total	<u>\$ 150,000</u>	<u>\$ 217,000</u>

## Project Funding:

NEIWPCC Grant	\$ -	\$ 200,000
General Fund	<u>150,000</u>	<u>17,000</u>
Total	<u>\$ 150,000</u>	<u>\$ 217,000</u>

Now therefore,

**BE IT RESOLVED**, by the Common Council of the City of Plattsburgh, New York, this 1st day of August 2013, as follows:

- 1) That, the amount of Two Hundred Seventeen Thousand and 00/100 (\$217,000.00) Dollars be and it is hereby appropriated for the Capital Project **2013 Storm Water Conveyance & Green Infrastructure Planning (H5110.41)** for the cost of the improvements as described above and is hereby authorized to be expended for such purpose.
- 2) That, Two Hundred Thousand and 00/100 (\$200,000.00) Dollars of such appropriation be provided by a grant from the New England Interstate Water Pollution Control Commission in order to implement the project.
- 3) That, Seventeen Thousand and 00/100 (\$17,000.00) Dollars of such appropriation be provided by a transfer from the General Fund to the Capital Fund from the amount included in the 2013 operating budget in order to implement the project.
- 4) That, this resolution takes effect immediately.

On Roll Call,

**CERTIFIED A TRUE COPY**

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**CITY CLERK**



# Plattsburgh, New York

Kevin R. Farrington, P.E.  
City Engineer

Engineering & Planning Dept.  
41 City Hall Place  
Plattsburgh, New York 12901  
518-563-7730  
Fax: 518-563-3645

## MEMORANDUM

**TO:** Richard Marks, City Chamberlain

**FROM:** Kevin Farrington, City Engineer 

**DATE:** July 22, 2013

**REF:** Request for Establishment of Capital Project

It is requested that the 2013 Capital Budget be amended to add the grant money for the Stormwater Conveyance System and Green Infrastructure Planning Project from the New England Interstate Water Pollution Control Commission.

### 5 STORM SEWER CONSTRUCTION

#### BUDGET

Stormwater Conveyance System & Green  
Infrastructure Planning Project

\$ 217,000.00

Funding:

\$ 200,000.00 NEIWPCC

\$ 17,000.00 General Fund



Jesse Feiler is a developer, consultant, and author specializing in Apple technologies. He is the creator of Minutes Machine for iPad, the meeting management app, as well as Saranac River Trail for iPhone, iPad, and iPod touch; both are available in Apple's App Store. As a consultant, he has worked with small businesses and nonprofits on projects such as production control, publishing, and project management, usually involving FileMaker.

His books include:

- Learning iCloud Data Management (Addison-Wesley est. January 2014)
- iWork for Dummies (Wiley)
- FileMaker Pro in Depth (Sams/Pearson)
- Sams Teach Yourself Core Data in 24 Hours(Sams/Pearson)
- Sams Teach Yourself Objective-C in 24 Hours (Sams/Pearson)
- Building Data-driven iOS Apps with FileMaker Pro, Bento by FileMaker, and FileMaker Go (Sams/Pearson)
- Database-Driven Web Sites (Harcourt)
- The Bento Book (Sams/Pearson)

He is heard regularly on WAMC Public Radio for the Northeast's The Roundtable. He is a member of the City of Plattsburgh Planning Board and chair of the Saranac River Trail Advisory Committee. He previously served as president of the Philmont Public Library, member and president of the Mid-Hudson Library System, and member and treasurer of HB Studio in New York City. A native of Washington DC, he has lived in New York City and currently lives at 32 MacDonough Street in Plattsburgh NY.

He can be reached at [northcountryconsulting.com](http://northcountryconsulting.com).



131 Prospect Avenue  
Plattsburgh, NY 12901

April 9, 2013

Dear Board Members,

I was delighted to discover you were looking for members for the Plattsburgh Public Library Board of Directors. I would be honored to be considered for one of these positions.

I'm a single mother of four children. One is now at college. I presently work for the Plattsburgh City School District with special education students. I worked part-time at the Clinton County Health Department for 6 years prior. Much of my work there involved counseling new mothers, but I also have experience with general and varied office duties. I have a strong history of volunteerism and commitment to our community.

The library has always been an integral part of my family's life in Plattsburgh. We have been avid and frequent patrons since our arrival to this area in the early 1990's. I might go so far as to challenge that we have bested other patrons as concerns volume of items checked-out over the years. My family would certainly be in the running! As well as the school system, the hospital, and emergency services, I view the library as a community essential for survival and well-being.

I hope you will consider me for this position. It would be a privilege to work in support of and represent such an institution. Thank you for your time.

Sincerely,



Jennifer Creedon

Don,  
I will be in  
to see you about  
this.  
Tina

**Jennifer Creedon**  
131 Prospect Avenue  
Plattsburgh, NY 12901  
518-536-0250  
[jennifercreedon@verizon.net](mailto:jennifercreedon@verizon.net)

**Areas of Expertise**

**Instructional Support**

Assist classroom teacher with 8-1-1 students in all coursework at various levels

Supervise student workers in school store setting, preparing them for work in community

**Coordination**

Paired counselors with clients and acted as liaison  
Organized and conducted training programs  
Compiled local statistics  
Performed monthly inventory

**Counseling**

Provided counseling and support to new mothers

**Initiation**

Developed monthly meeting forum for mothers  
Researched, conducted, and summarized projects  
Designed and prepared bulletin boards

**Outreach**

Directed Summer Outreach

**Experience:**

Teacher's Aide/Job Coach  
Plattsburgh High School  
September 2012-Present

WIC Project Counselor  
WIC Lead Breastfeeding Counselor  
Clinton County Health Department  
2005-January 2012

Temporary, Part-Time Assistant  
Dr. Stephen Hausrath  
September 2010-December 2010

**Education:** B.A. Interdisciplinary Social Sciences  
SUNY Stony Brook 1991  
Summa cum Laude

**References:**

Glen Hurlock  
Principal  
Plattsburgh High School  
Plattsburgh, NY 12901  
518-561-7500

Carla Hausrath  
Nurse Practitioner  
210 Cornelia Street  
Plattsburgh, NY 12901  
518-563-6348

Deena McCullough  
President  
Northern Insuring  
171 Margaret Street  
Plattsburgh, NY 12901  
518-561-7000

**Volunteerism:**

**2006- Present**

**Momot Elementary School  
Plattsburgh, NY 12901  
PTO Secretary**

**2000-2010**

**Religious Education Instructor  
St. Mary's of the Lake Church  
Plattsburgh, NY 12901**

**2006-2009**

**Troop Co-Leader  
Girl Scouts of Northeastern New York**

**2002-2007**

**North Country Ballet Ensemble Board Member  
Secretary**

**1996-2005**

**Volunteer Breastfeeding Counselor  
Clinton County Health Department  
WIC Program**

## Carlin, Beth

---

**From:** Maxine Perry <mperry@bhsn.org>  
**Sent:** Tuesday, July 02, 2013 11:24 AM  
**To:** Carlin, Beth  
**Subject:** Request for Trinity Park

Hello Beth, Mayor and Common Council:

On behalf of the Clinton County Domestic Violence Task Force, I would like to request Trinity Park as the venue for Domestic Violence Awareness Month, Candlelight Vigil.

- Time requested for this event is 6:30 pm to 8:30 pm.
- This time include set-up and clean-up.
- There will be a short program with music and a couple of speaker from the community.
- This will include reading of the names of victims that have lost their lives as a result of domestic violence crimes.

Date of this event: October 3, 2013 and a rain date of October 9, 2013.

Please forward me any information needed to confirm this request.

I look forward to hearing from you soon.

Thank you for your attention to this request.

Have a wonderful day!

Thank you,

Maxine Perry  
Community Service Advocate  
STOP DV/BHSN  
22 U S Oval, Suite 218  
Plattsburgh, NY 12901



Behavioral Health Services North  
22 U S Oval, Suite 218





# Plattsburgh, New York

Kevin R. Farrington, P.E.  
City Engineer

Engineering & Planning Dept.  
41 City Hall Place  
Plattsburgh, New York 12901  
518-563-7730  
Fax: 518-563-3645

8/1/2013

At the regular meeting of the Common Council of the City of Plattsburgh, New York held 1 August 2013, the following resolution was adopted:

By \_\_\_\_\_ seconded by: \_\_\_\_\_

WHEREAS the proposed Saranac River Trail (SRT) Signature Bridge will be the cornerstone of the City's shared path for walking, bicycling, and non-trail use along and across the Saranac River in Plattsburgh and

WHEREAS, the SRT will provide important transportation, recreation, health, environmental, economic development and tourism benefits to the Plattsburgh Community; and

WHEREAS, the New York State Department of Transportation is requesting applications for SAFETEA Transportation Enhancements projects applications, and

WHEREAS, the applications are due on August 16, 2013, and

WHEREAS, the Saranac River Trail Signature Bridge is eligible for this funding under multiple categories included in the Enhancements Program, including the provision of bicycle and pedestrian facilities, and

WHEREAS, the project is consistent with and will complement the community's efforts for redevelopment and improved access to our waterfront, and

WHEREAS, a feasibility study has been conducted for the project in cooperation with the Saranac River Trail Advisory Committee (SRTAC) in cooperation with STJNY Plattsburgh and other interested parties, now therefore be it

RESOLVED, that the City of Plattsburgh supports the Saranac River Trail (SRT) Signature Bridge Application to NYSDOT for Transportation Enhancements Funding.

On Roll Call,

---

Certified True  
Keith Herkalo, City Clerk



MUNICIPAL LIGHTING DEPARTMENT  
(A Municipally Owned and Operated Power System)  
**Plattsburgh, New York**

William L. Treacy, P.E.  
Manager

6 Miller Street  
Plattsburgh, New York 12901  
518-563-2200  
Fax: 518-563-6690

July 30, 2013

To: Mayor Donald M. Kasprzak  
From: Bill Treacy, Manager  
Subject: Permission to Issue Bid Proposal

The Plattsburgh Municipal Lighting Department respectfully requests permission from the Common Council to advertise for sealed bid for:

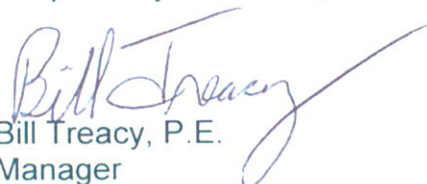
**PMLD BID NO. 2013 - 9 - 1**

**SALE OF SURPLUS/SCRAP SUBSTATION EQUIPMENT**

**BID OPENING DATE: September 12, 2013 at 11:00 AM**

We propose that this bid be received under PMLD Bid No. 2013 - 8-3, prior to 1:00 P.M., local time, on the date shown above, then publicly opened and read in the Common Council Chambers.

Respectfully submitted,

  
Bill Treacy, P.E.  
Manager

cc: Keith Herkalo, City Clerk  
Councilor Jackson, PMLD Liaison  
Kelly Clookey, Finance Director  
Bid 2013-9-1 File



# Plattsburgh, New York

Richard A. Marks  
City Chamberlain

Department of Finance  
6 Miller Street  
Plattsburgh, NY 12901  
518-563-7704 TEL  
518-563-1714 FAX

Date: July 31, 2013  
MEMO TO: Mayor Kasprzak  
FROM: Richard Marks  
RE: Municipal Buildings – Budget Transfer

It is being requested to adjust amounts for the 2013 Budget as follows:

Decrease Appropriation: Publicity - Furniture 1-6411000-2100 \$9,750.00

Increase Appropriation: Municipal Buildings – Contract Svces 1-1620000-4430 \$9,750.00

This request provides for a transfer to the 2013 budget to provide for cleaning services in City Hall in the Municipal Buildings department Contract Services account. The corresponding transfer from the 2013 Publicity Furniture budget line item will provide the funding for the appropriation. The transfer leaves the 2013 General Fund Budget for total appropriations unchanged.

Thank you for your attention to this request.

Cc: Carole Garcia  
Keith Herkalo  
Beth Carlin

# **AFSCME** *In the public service*

American Federation of State, County and Municipal Employees

May 30, 2013

Donald Kasprzak

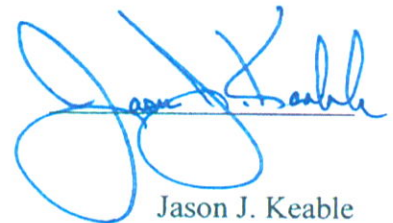
Mayor

41 West City Hall Place

Plattsburgh, NY 12901

Dear Mayor Kasprzak,

My reason for getting in touch with you is in regards to the cleaning needs and a possible change to the current cleaning arrangement at City Hall. On behalf of the AFSCME I'd like to inform you we would support the use of a cleaning service to meet the cleaning needs of the City Hall building. As we would prefer to see the open union position be filled, we also understand the return of the two DWP employees to their regular duties would benefit the tax payers and the production of the DPW Department. In keeping everyone's best interests in mind, maybe a cleaning service would better meet everyone's needs at this time. Please keep in mind while the union supports use of a cleaning service, it does so with the understanding it has no intention of it replacing and/ or eliminating any of its own positions. Thank you for your time and consideration of this matter.



Jason J. Keable

Vice President

AFSCME Local 788





# Plattsburgh, New York

Kevin R. Farrington, P.E.  
City Engineer

Engineering & Planning Dept.  
41 City Hall Place  
Plattsburgh, New York 12901  
518-563-7730  
Fax: 518-563-3645

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On Roll Call,

---

Certified True  
Keith Herkalo, City Clerk